

Institution: University of Florida (134130)
User ID: 88G4431

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percentages. The allocation factors you provide will be used to allocate reported data to each component location and create derived variables for the **IPEDS Data Feedback Reports**.

Enter allocation factors in the spaces provided; use whole numbers only. Percentages must add to 100%. You may not leave any cell blank. You will not be able to lock your data if this section is not completed.

UnitID	Name of Institution	City, State	Allocation factor	2017-18 Allocation factor
134130	University of Florida	Gainesville, FL	100 %	100
484473	University of Florida-Online	Gainesville, FL	0 %	0
		Total:	100 %	

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at **1-877-225-2568**.

You may use the space below to **provide context** for the data you've reported above.

Screening Questions

? Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:

For all degree-granting institutions
with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	5,166,684	5,570,229	1,493,534	1,490,673	
Databases			1,092	827	
Media	827,509	663,656	157,019	148,349	
Serials	2,932	1,978	145,820	145,196	
Total	5,997,125	6,235,863	1,797,465	1,785,045	7,794,590
Library Circulation	109,408	128,875	1,511,582	1,387,621	1,620,990

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	8,818	24,753
Total interlibrary loans and documents received	21,449	44,591

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.		
		Prior Year Amount
? Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	8	8
? Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	15,772,311	14,370,964
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes		
Total Fringe benefits	4,608,062	4,590,630
Materials/services expenses		
One-time purchases of <u>books, serial back-files, and other materials</u>	1,516,389	
<u>Ongoing commitments to subscriptions</u>	11,896,414	
All other materials/services costs	273,196	
Total materials/services expenses	13,685,999	14,296,660
Operations and maintenance expenses		
Preservation services	8,225	
All other operations and maintenance expenses	4,469,316	
Total operations and maintenance expenses	4,477,541	3,858,127
Total Expenses	38,543,913	37,116,381
Total Expenses (minus Fringe Benefits)	33,935,851	32,525,751

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

- | | | |
|---------------------------------------|-----------------------------------------------------------|----------------------------------|
| <input type="radio"/> Keyholder | <input type="radio"/> SFA Contact | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other |

Name: Laura Spears

Email: laura.spears@ufl.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

15.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	8.00hours	2.00hours	1.00hours	1.00hours
Other offices	18.00hours	6.00hours	0.00hours	0.00hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	5,166,684	1,493,534
Databases		1,092
Media	827,509	157,019
Serials	2,932	145,820
Total Collection	5,997,125	1,797,465
Total Circulation	109,408	1,511,582

Expenses	Amount
Salaries and wages	\$15,772,311
Fringe benefits	\$4,608,062
Materials/services expenses	\$13,685,999
Operations and maintenance expenses	\$4,477,541
Total expenses	\$38,543,913

Academic Libraries

University of Florida (134130)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (1,092) is outside the expected range of between 579 and 1,075 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The Libraries number is just outside the range and is due to available carry forward funding determined to be used for acquisitions.			
Screen Entry	The number entered (2,932) is outside the expected range of between 1,385 and 2,571 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Serials increase is due to the available carry forward from prior year that the Libraries had an opportunity to use on available serials.			
Screen Entry	The number entered (8,818) is outside the expected range of between 17,328 and 32,178 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The number reported last year is the total number of interlibrary loan requests. The number reported this year is the number of filled requests.			
Screen Entry	The number entered (21,449) is outside the expected range of between 31,214 and 57,968 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The number reported last year is the total number of interlibrary loan requests. The number reported this year is the number of filled requests.			